

SHRI GURU RAM RAI UNIVERSITY

Patel Nagar, Dehradun – 248 001, Uttarakhand



MINUTES OF EIGHTH MEETING OF FINANCE COMMITTEE OF SGRR UNIVERISTY

HELD ON 20th DECEMBER, 2023 AT 11.30 AM

VENUE: SEMINAR HALL, SGRR UNIVERSITY CAMPUS
PATEL NAGAR, DEHRADUN

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MINUTES OF THE EIGHTH FINANCE COMMITTEE MEETING OF SGRR UNIVERSITY HELD ON 20TH DECEMBER, 2023 AT 11.30 AM

The eighth meeting of Finance Committee was held on 20.12.2023 at Seminar Hall. SGRR University, Patel Nagar, Dehradun at 11.30 am. The following members were present:

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| 1. Dr. Yashbir Dewan, Vice Chancellor | - | Chairman |
| 2. Mr. Ved Vrat Sharma, Chartered Accountants
Ved Vrat & Associates, Srinagar (Garhwal) | - | External Member |
| 3. Mr. H. S. Sharma, OSD, SGRR Education Mission, Dehradun | - | Member |
| 4. Mr. Manoj Jakhmola, | - | Member |
| 5. Mr. Ashok Swami, Chief Finance Officer, SGRRU | - | Member Secretary |

Principal Secretary/Secretary, Finance, Government of Uttarakhand and Mr. Amit Singh Chartered Accountants, M/s Singh Amit & Associates, Ganeshpur, Roorkee could not attend the meeting due to prior engagements.

Welcome Address:

The meeting began with formal address by Dr. Yashbir Dewan, Hon'ble Vice Chancellor & Chairman of the Finance Committee. He welcomed all the members for their participation in the eighth Finance Committee meeting.

Thereafter, Hon'ble Vice Chancellor invited Member Secretary to conduct the proceedings of the meeting. Initiating the business of the day, the Chief Finance Officer started the proceedings.

Agenda -1: Confirmation of minutes of 7th Meeting of Finance Committee held on 06.07.2023.

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The Minutes of the meeting of Seventh Finance Committee of SGRR University held on 06.07.2023 were placed before the house for confirmation.

Member Secretary, Ashok Swami, Chief Finance Officer, SGRRIMHS presented the proceedings of the Seventh Finance Committee of SGRR University. The members reviewed the minutes thoroughly and expressed satisfaction and accorded confirmation.

Resolution: "Resolved unanimously that The Minutes of 7th Meeting of Finance Committee held on 06.07.2023 as placed before the house duly signed be and are hereby approved."

Agenda -2: Action Taken Report on the Minutes of 7th Meeting of Finance Committee held on 06.07.2023.

The house took note of the action taken report of the Seventh Finance Committee of SGRR University held on 06.07.2023.as placed before the house.

The Chairman of the Committee discussed status of creating provision for updation of checklist for compliance of applicable Purchase Policy in hospital software 'HIS' by all complying departments i.e. Purchase, Account and Stores. He further directed the matter be taken with IT head for creating above provision for ensuring compliance and ensuring creation of necessary permanent record for same.

The Chairman of the Committee also pointed out for checking of status of implementation of the New Pay Structure for Nursing and Paramedical College staff by taking up the matter with all concerned.

The Chairman of the Committee expressed his concern about the status of School wise Annual Budget of the SGRR University for earliest completion of this activity.

Resolution: "Resolved that the action taken report of the Seventh Finance Committee of SGRR University held on 06.07.2023.as placed before the house be and are hereby approved."

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Agenda -3: Consideration and approval of Accounts, Balance Sheet and Audit Report of the University for the Financial Year 2022-23

The Annual audited Accounts for the Financial Year 2022-23 alongwith the Auditors' Report thereon by the Chartered Accountant, M/s G.K Patet & Co. were placed before the Committee for their consideration and approval.

Chief Finance Officer also presented before the Committee key Financial Data on the results of the University. Members had a detailed discussion on the various Financial Issues as placed and presented before it. Queries of the members were answered to their satisfaction. Sh. H.S. Sharma suggested the presentation of results should also cover some key financial ratios for better understanding of the House.

Resolution: "Resolved unanimously that the Annual audited Accounts for the Financial Year 2022-23 alongwith the Auditors' Report thereon by the Chartered Accountants, M/s G.K Patet & Co.as placed before it duly signed be and are hereby approved."

Agenda -4: Consideration and approval of Fee Structure of new courses (Medical PG Course) for the academic session 2023-24

Yearwise Fee Structure of 4 new Medical PG courses namely M.Sc.- (i) Medical Physiology, (ii) Biochemistry, (iii) Anatomy and (iv) Microbiology for the academic session 2023-24 both for normal and lateral entry case as placed before the house duly approved by the Hon'ble Chancellor was placed before the committee. Summarized position of same is given hereunder:

Fee Structure for the AY 2023-24 (New Courses)

COURSES	Existing Fee	Proposed Course Fee	
	2022-23	Academic Year 2023-24	
		Total Fee (3 years)	Total Fee (2 years) Lateral Entry
1. M.Sc. Medical Physiology	NA	2,55,000	1,94,000
2. M.Sc. Medical Biochemistry	NA	2,55,000	1,94,000
3. M.Sc. Medical Anatomy	NA	2,55,000	1,94,000
4. M.Sc. Medical Microbiology	NA	2,55,000	1,94,000

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After discussion members unanimously approved the same.

Resolution: "Resolved that the Fee Structure of new courses (Medical PG Course) for the academic session 2023-24 as placed before the house duly approved by the Hon'ble Chancellor be and is hereby approved."

Agenda -5: Consideration and approval of 9th meeting of Board of Examination dated 11-08-2023 relating to Remuneration & Degree rates only (Agenda points 3 and 4 of this meeting).

Item Nos. 3 and 4 of the minutes of the 9th meeting of Board of Examination dated 11-08-2023 relating to Remuneration & Degree rates only as detailed hereunder were placed before the House.

i) Item no.3 of 9th BoE: Approval for Examination Remuneration.

S.No.	Remuneration Charges	Previous	New
1	Thesis Evaluation	Rs.3000	No Change
2	DA for Local and out station	Not Approved for Local examiner	Rs.1000/Rs.750/Rs.500 Prof/Associate/AP
3	Invigilation for internal examiner	150	Rs.175/- per shift
4	Invigilation for external examiner	NA	Rs.250/- per shift
5	Invigilation - Medical	NA	Rs.500/- per shift
6	Answer sheet Verifier	1 Rs per Answer Sheet	Rs.1/- and Maximum of Rs.2500/-
7	Flying remuneration for medical	NA	Rs.1000 per shift maximum of Rs.5000.
8	Answer sheet evaluation remuneration for internal/External	Rs.15/- UG Rs.20/- PG per Answer Sheet	Rs.25/- for UG, Rs.30/- for PG and Rs.50/- for major/minor project (per answer sheet)
9	Question paper setter	Rs1000/- per paper	Rs.1000 for UG and Rs.1500 for PG paper setter. In case of any problem the examiner shall be removed from panel.
10	Internal paper setter	Rs.700 per paper	It was decided the quality paper shall be designed from all internal faculties and per question paper Rs.700 shall be provided as a enumeration but in case of ambiguity 1 st time Rs.1500 fine, 2 nd time Rs.3000 fine shall be imposed on internal examiner and in their 3 rd attempt

			other replacement shall be decided.
11	DA-Medical college	NA	Rs.7000 per day maximum of Rs15,000/-
12	PG answer sheet evaluation Medical college	NA	Rs.200 per Answer sheet maximum of Rs 5000.
13	Re-Evaluation of Medical answer sheet	1000/Answer Sheet	Maximum of Rs.6000

ii) Item no.4 of 9th BoE: Revised charges for varous examination documents.

The agenda to increase Degree fee Rs.1500/- from Rs.1000/- for non-Medico and Rs.3000 from Rs.2000 for PhD and medico students was placed before house

Members took note of the same and approved the same.

Resolution: "Resolved that item Nos. 3 and 4 of the minutes of the 9th meeting of Board of Examination dated 11-08-2023 relating to Remuneration & Degree rates only as placed before the House be and are hereby approved."

Any Other Items:

Members discussed the following points with the permission of the chair.

Hon'ble Vice Chancellor informed the House that the Organisations employing the SGRR University students request the SGRR University for verification of their degrees. As per prevalent practice such organization also agrees to pay the Degree verification charges but SGRR University is not presently charging any such charges. Prevalent Degree Verification charges are detailed hereunder:

- 1) Indian Armed Forces and the Courts of Law in India : No Fees
- 2) Central Government / Central Autonomous organization : Rs. 500/-
- 3) State Government / State Autonomous Organizations : Rs. 500/-
- 4) Para Military Forces : Rs. 500/-
- 5) Public Sector Units/NGO : Rs. 500/-
- 6) Private Organization/Institutions/Other Organizations : Rs. 1000/-

He further informed that in our case above Degree Verification charges may be fixed as Flat Fee of Rs.750/- from all the organizations except from Indian Armed Forces and the Courts of Law in India mentioned at Sr. (1) above.. After some discussions the House approved the same.


Resolution: "Resolved that Degree Verification charges of the SGRR University students are fixed as Rs.750/- per student per degree chargeable from the organization desiring such services from the SGRR University."


"Resolved further that no Degree Verification Charges shall be charged from the organization/s ' Indian Armed Forces and the Courts of Law in India'

There being no other point for discussion in the meeting.

Vote of Thanks:

The Chairman of the Committee, thanked all the members for sparing their valuable times and active participation in the meeting.


Ashok Swami
Member Secretary


Dr. Yashbir Dewan
Chairman



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